

**GOVERNMENT OF ASSAM**  
**BORDER PROTECTION AND DEVELOPMENT DEPARTMENT**  
**DISPUR::GUWAHATI**  
**E-mail ID – borderprotection2019@gmail.com**

No. BPDD.59/2014/329

Dated Dispur, the 3<sup>rd</sup> December, 2019.

**NOTIFICATION**

In partial modification of the earlier Notification No. BD.59/2014/249 dated, 20.04.2017 and in the light of the Guidelines received from the Web Development Cell (WDC), Govt. of Assam, the Department Project Steering Committee for Border Protection & Development Department is re-constituted as the e-Prastuti Project Steering Committee as given below :-

- |  |   |
|--|---|
| 1. Shri Ashutosh Agnihotri, IAS<br>Commissioner & Secretary to the Govt. of Assam,<br>Border Protection & Development Department | Chairman and Responsible Officer              |
| 2. Smti. Prabhati Thaosen, ACS<br>Secretary to the Govt. of Assam,<br>Border Protection & Development Department                 | Member and Additional Responsible<br>Officer  |
| 3. Smti. D. B. Malakar, ACS<br>Joint Secretary to the Govt. of Assam,<br>Border Protection & Development Department              | Member  |
| 4. Smti. Bulbul Roy, ACS<br>Joint Secretary to the Govt. of Assam,<br>Border Protection & Development Department                 | Member-Secretary & Web<br>Information Manager |
| 5. Shri Ananta Ram Das,<br>Under Secretary to the Govt. of Assam,<br>Border Protection & Development Department                  | Member  |
| 6. Shri Sumitabh Saikia,<br>Sr. Technical Director, NIC  | Member  |
| 7. Other Members from WDC  | Member  |

The key tasks and responsibilities of the Project Steering Committee should be as follows :-

1. Provide Project oversight, direction and regular review the website and suggest for improvement.
2. Develop Sustainability Plan.
3. Budget Allocation and approvals.
4. Ensure compliance of the website to the Standardization Framework Guidelines.
5. Promote a Participative Strategy in the implementation such that the responsibility and ownership is shared across the organization.

Role of NIC Representative :-

1. NIC official will extend technical guidance to the Department as and when required.
2. NIC official will also be the coordinating point between the Department and WDC.
3. NIC representative will need to be a part of the department technical committee for any website related areas.

Sd/- (Ashutosh Agnihotri, IAS)  
Commissioner & Secretary to the Govt. of Assam,  
Border Protection & Development Department


Dated Dispur, the 3<sup>rd</sup> December, 2019.

Memo No. BPDD.59/2014/329-A

Copy forwarded for information to :-

1. P. S. to the Commissioner & Secretary to the Govt. of Assam, Border Protection & Development Department, Dispur.
  2. P. S. to the Commissioner & Secretary to the Govt. of Assam, Information & Technology Department, Dispur.
  3. P. S. to the Secretary to the Govt. of Assam, Border Protection & Development Department.
  4. Smti. Bulbul Roy, ACS, Joint Secretary to the Govt. of Assam, Border Protection & Development Department, Dispur.
  5. Smti. D. B. Malakar, ACS, Joint Secretary to the Govt. of Assam, Border Protection & Development Department, Dispur.
  6. Shri Ananta Ram Das, Under Secretary to the Govt. of Assam, Border Protection & Development Department, Dispur.
- ✓ All concerned.

By order etc.,

  
Joint Secretary to the Govt. of Assam,  
Border Protection & Development Department